

## HVRA BOARD EXPECTATIONS AGREEMENT

### Preamble

In order to have an effective Board, each Director and Officer agrees to a standard of participation that shall benefit the community that the Harbord Village Residents' Association ("HVRA") Board serves. The HVRA also recognizes that Board members must be given the necessary tools and information for them to meet this standard of participation. As such, it is important that these standards be expressed in the form of a mutual expectations agreement, as outlined below:

I, \_\_\_\_\_ understand that as a member of the HVRA Board, I have a responsibility to ensure that the HVRA does the best work possible in pursuit of its goals. I believe in the Mission Statement of the HVRA Constitution to promote the wellbeing of our community. As part of my responsibilities as a Board member, I shall strive to do all of the following:

1. I will be an ambassador to the community for the organization's work and values, and will represent the organization in a positive manner. I will act as a spokesperson only to the extent that such authority has been delegated to me by the Board.
2. I shall attend Board meetings, special meetings, committee meetings for which I am a member, and special events. I understand that it is necessary to attend meetings in order to fully participate in the governance and work of the HVRA.
3. If I cannot attend any of the meetings and/or events as described above, I shall inform the Chair, providing a reasonable explanation.
4. I shall act and make decisions that are in the best interests of the organization, and will disclose any conflicts of interest and personal conflicts. Where I have a conflict, or believe that I may have a conflict, I will govern myself in accordance with the HVRA policy concerning conflicts.
5. I shall stay informed about the HVRA and the community it serves. I shall ask questions and request information as needed. I shall participate in and take responsibility for making decisions on issues, policies and other Board matters.
6. After a vote has been taken, I will support the action taken, even if I did not vote in favour of the action taken by the majority of the Board.
7. I shall work in good faith with community members or other Board members as partners towards achievement of HVRA goals.
8. If I do not fulfill these commitments to the HVRA, I shall expect the Board Chair to contact me and discuss my responsibilities with me. If there are significant and ongoing obstacles to my being able to fulfill my commitments, and no adjustment, accommodation or allowance is acceptable to the Board Chair, I understand that this may be brought to the Board for consideration and decision. If the Board determines, by a two thirds majority vote, that an insurmountable problem exists, I will offer my resignation to the Board.

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Signature

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Witness

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Date